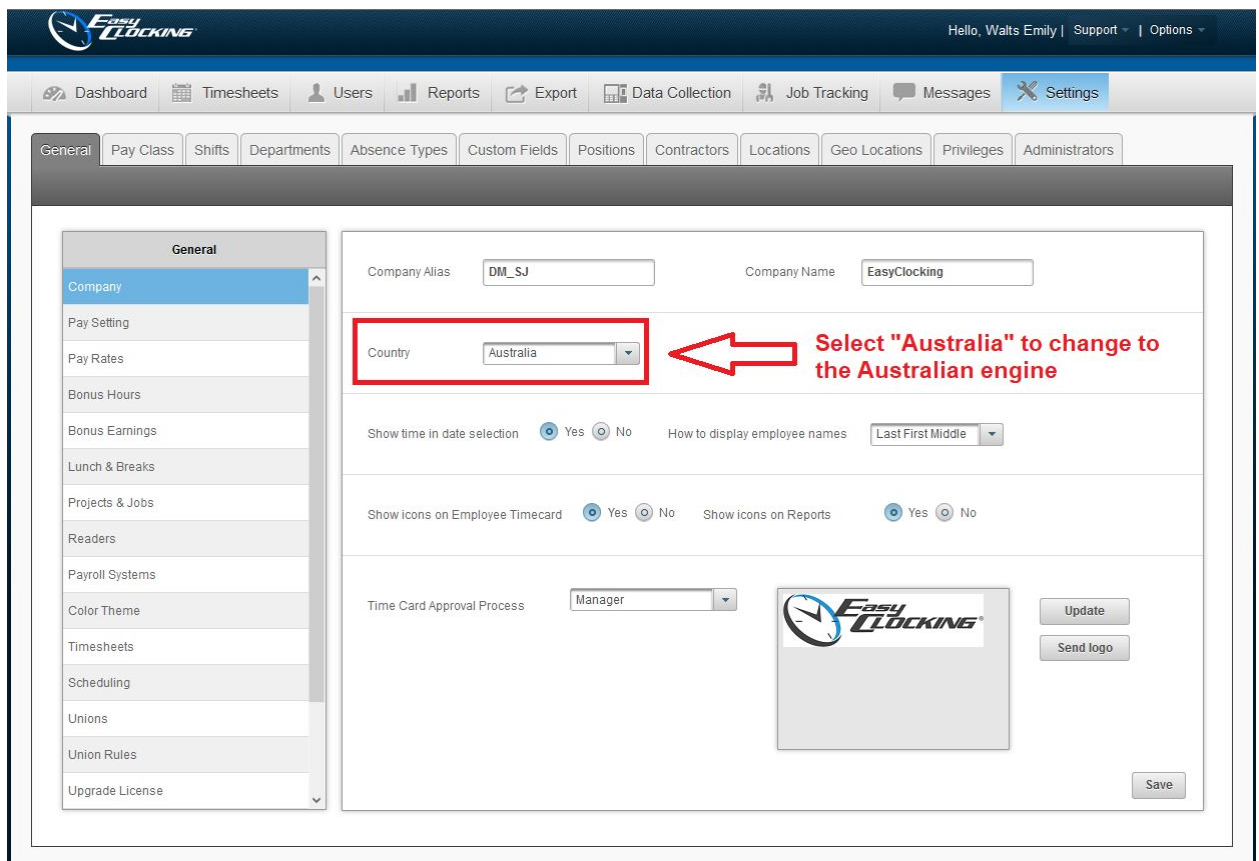


Release Notes 2.56 Wednesday, June 10th, 2020

Here are the notes for release 2.56.

New Features:

- 1. Australia Engine - Absences count towards weekly OT now extended to Australian engine:** The feature to count absence hours towards weekly OT was not available in the Australian engine. The Australian engine is selected when selecting the “Australia” country in the company settings tab. This engine has special features developed and accommodated for our Australian partners. The “Count absences towards weekly OT” has been available for all the other engines available except the Australian engine.



The screenshot shows the EasyClocking web application interface. At the top, there is a navigation bar with the EasyClocking logo and user information (Hello, Walts Emily | Support | Options). Below this is a secondary navigation bar with tabs: Dashboard, Timesheets, Users, Reports, Export, Data Collection, Job Tracking, Messages, and Settings (which is highlighted). The main content area is titled 'General' and contains a sidebar with a list of settings categories: Company, Pay Setting, Pay Rates, Bonus Hours, Bonus Earnings, Lunch & Breaks, Projects & Jobs, Readers, Payroll Systems, Color Theme, Timesheets, Scheduling, Unions, Union Rules, and Upgrade License. The 'Company' category is selected. The main settings area for the 'Company' tab includes fields for 'Company Alias' (DM_SJ) and 'Company Name' (EasyClocking). A red box highlights the 'Country' dropdown menu, which is currently set to 'Australia'. A red arrow points to this dropdown with the text 'Select "Australia" to change to the Australian engine'. Other settings include 'Show time in date selection' (Yes/No), 'How to display employee names' (Last First Middle), 'Show icons on Employee Timecard' (Yes/No), and 'Show icons on Reports' (Yes/No). At the bottom, there is a 'Time Card Approval Process' dropdown set to 'Manager', a placeholder for a logo, and buttons for 'Update', 'Send logo', and 'Save'.

Early LOCKING Hello, Walts Emily | Support | Options

Dashboard Timesheets Users Reports Export Data Collection Job Tracking Messages **Settings**

General Pay Class Shifts Departments **Absence Types** Custom Fields Positions Contractors Locations Geo Locations Privileges Administrators

Create Absence Type

3

1. Go to settings
2. Go to "Absence Types"
3. Select the absence category you want the hours to count towards overtime

4

Check this option if you want "Absence" hours towards OT hours.

Absence details

ID: 3

Absence Type Name: Vacation

Absence Type Description: Vacation

Allow Negative Hours: ☒ Yes ☐ No

☒ Allow to accrue hours

Decimal places: 2

Pay absence: ☒ Yes ☐ No ☐ Excused ☐ Unexcused

☒ Count hours toward Overtime

☐ Pay worked hours as OT

Rate Amount: 1.50

Save

Early LOCKING Hello, Walts Emily | Support | Options

Dashboard Timesheets Users Reports Export Data Collection Job Tracking Messages Settings

Timecards Construction Timecard Bulk Timecard Edit Schedules Add Time Bonus Hours Paid Time Off Absence Requests Geo Punches Who's In

Timecard Options

Start Period: 5/18/2020 12:00 AM End Period: 5/31/2020 11:59 PM

Department: Filter by

ID # Name Selected: 1

Day	Time In	Time Out	Regular	OT	OT2	Projects	Job Code	Total
May 18, Mon	09:00 AM	06:00 PM	07:36	00:24	01:00	1004	34	09:00
May 19, Tue	09:00 AM	06:00 PM	07:36	00:24	01:00	1004	34	09:00
May 20, Wed	09:00 AM	06:00 PM	07:36	00:24	01:00	1004	34	09:00
May 21, Thu	09:00 AM	06:00 PM	07:36	00:24	01:00	1004	34	09:00
May 22, Fri	09:00 AM	06:00 PM	07:36	00:24	01:00	1004	34	09:00
May 23, Sat	Did not work							00:00
May 24, Sun	Did not work							00:00
May 25, Mon	09:00 AM	04:30 PM	07:30			1004	34	07:30
May 26, Tue	09:00 AM	04:30 PM	07:30			1004	34	07:30
May 27, Wed	09:00 AM	04:30 PM	07:30					07:30
May 28, Thu	09:00 AM	04:30 PM	07:30					07:30
May 29, Fri	Vacation		07:30					07:30
May 30, Sat	09:00 AM	12:00 PM	00:30	02:30				03:00

Hours: 85:30 Regular: 76:00 OT: 04:30 OT2: 05:00

on: 07:30 Holiday: Sick: Other: Total Amount: \$682.64

Approved by manager

Easy Locking

Hello, Smith Simone | Support | Options

Dashboard Timesheets Access Control Users Reports Export Devices Job Tracking Messages Settings

Timecards Log Request Construction Timecard Bulk Timecard Edit Schedules Add Time Bonus Time Paid Time Off Absence Requests Geo Punches Who's In

Options

Start Period: 4/20/2020 12:00 AM End Period: 5/3/2020 11:59 PM

Department: Filter by

ID # Name Selected: 42

ID #	Name	Selected
1	Smith Simone	<input checked="" type="checkbox"/>
2	محمد سالي	<input type="checkbox"/>
3	Gardner Jonathan	<input type="checkbox"/>
4	ارطغرل دنگلي	<input type="checkbox"/>
7	Smith John	<input type="checkbox"/>
13	Morrison Chandler	<input type="checkbox"/>
52	Смит Джонатан	<input type="checkbox"/>
70	Franco Kats	<input type="checkbox"/>
80	Morris Zack	<input type="checkbox"/>
81	Besser Zack A	<input type="checkbox"/>
82	Harrison Ronald	<input type="checkbox"/>
88	Fernandez George	<input type="checkbox"/>


Name	Day	Log Time	Project	Job	Note	Status	Actions
Smith Simone	Apr 20, Mon	🕒 Bonus Hours 4.00 Regular			Bonus Test App...	👍	
Gardner Jonathan	Apr 20, Mon	🕒 Bonus Hours 4.00 Regular			Bonus Test App...	👍	
Smith John	Apr 20, Mon	🕒 Bonus Hours 4.00 Regular			Bonus Test App...	👍	
Смит Джонатан	Apr 20, Mon	🕒 Bonus Hours 4.00 Regular			Bonus Test App...	🕒	👍 🚫 🗑
Franco Kats	Apr 20, Mon	🕒 Bonus Hours 4.00 Regular			Bonus Test App...	🚫	
					Bonus Test App...	🚫	
					Bonus Test App...	🕒	👍 🚫 🗑
					Bonus Test App...	👍	
Smith Simone	Apr 22, Wed	🕒 Bonus Hours 4.00 Regular			Bonus Test App...	👍	
Morrison Chandler	Apr 23, Thu	06:00 PM			Test clock out I...	🚫	
Morris Zack	Apr 23, Thu	06:00 PM			Test clock out I...	🕒	👍 🚫 🗑
Fernandez George	Apr 23, Thu	06:00 PM			Test clock out I...	🕒	👍 🚫 🗑
Harrison Ronald	Apr 23, Thu	06:00 PM			Test clock out I...	🕒	👍 🚫 🗑
Smith Simone	Apr 24, Fri	🕒 Bonus Hours 4.00 Regular			Bonus Test App...	🕒	👍 🚫 🗑
Gardner Jonathan	Apr 24, Fri	🕒 Bonus Hours 4.00 Regular			Bonus Test App...	👍	
Smith John	Apr 24, Fri	🕒 Bonus Hours 4.00 Regular			Bonus Test App...	👍	

New checkbox available for selection of "All" employees.

- Timesheets enhancements - New "Job Sync" critical setting will also work with timesheets:** This critical setting when enabled, allows employees and managers to select any project or job association to the hours worked. This feature was working for timecard employees and now it has been extended to employees that use timesheets.

Enhancements/Add-ons:

- COVID-19 Banner - Can now be removed but not from the login screen:** The COVID-19 banner can now be removed. Simply click the (Hide) icon located on the right side of the banner. Please note the banner will not be removed from the login screen, it will only be removed when you are logged on.



User Information

Company: EasyClocking

User ID:	First name:	Home Telephone:	Email:	Type:	Position:	Hired date:
2	Watts Emily	111111111	rose@easyclocking.com	Contracted	Account Manager	07/17/18
Personal ID:	89563	Pay Class:	Default	Privilege Group:	Full Privileges / No Rates	
Address:	1111 1111	City:	Miami	Zip Code:	33018	State:
Emergency Contact:		Contact Telephone:		Relationship:		Country:
					Department:	Account Managers Managers Managers Managers

Count: 1

User payclass and privilege group information is now part of the "User Information" report.

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Report created on: Thu, Jun/4/2020 11:33 PM

Page 1 of 1

Fixed Errors/Bugs:

- 1. Creating Absences - The “From comp time” hours would not show as selected after being selected:** The “From comp time” checkbox that is available when creating absences was not staying checked after selecting the checkbox. It was using the hours from the comp time bucket but the checkbox would not show as if it was selected.

Family

LOCKING

Dashboard

Timesheets

Users

Reports

Export

Data Collection

Job Tracking

Messages

Settings

Timecards

Construction Timecard

Bulk Timecard Edit

Department

Filter by

ID #

Name

Selected: 1

1

DoesDoesDoesDoe...

2

Waits Emily

3

محمد سالى

4

Perez Kevin

5

Oschendorf Tammy

6

Alcivar Mark

7

Hidalgo Landy

8

Gonzalez Jose

10

Morales Carlos

11

Sanchez Eddy

12

Jordan Curtis P

13

Hidalgo Hordanel

14

Jalil Samir

15

Delatorre Miguel

16

Panades Chris

Create Absences

1

Selected employees

Waits Emily

2

Select the absence type

Vacation

3

Enter the amount of hours to pay

8.00 = 8 0

Hours Available: -48

☒ From comp time

4

Select the start & end date

6/1/2020 6/14/2020

Daily

Weekly

Monthly

Every 1 week(s) on:

Sunday

☒ Monday

☒ Tuesday

☒ Wednesday

☒ Thursday

☒ Friday

☐ Saturday

5

Note

Create

Current period: 6/1/2020 - 6/14/2020

Month Week Day

Thu

Fri

Sat

4

5

6

9:00 AM - 6:00 PM

9:00 AM - 6:00 PM

Loc: Miramar

Loc: Miramar

11

12

13

9:00 AM - 6:00 PM

9:00 AM - 6:00 PM

Loc: Miramar

Loc: Miramar

18

19

20

9:00 AM - 6:00 PM

9:00 AM - 6:00 PM

Loc: Miramar

Loc: Miramar

25

26

27

9:00 AM - 6:00 PM

9:00 AM - 6:00 PM

Loc: Miramar

Loc: Miramar

2

3

4

9:00 AM - 6:00 PM

9:00 AM - 6:00 PM

Loc: Miramar

Loc: Miramar

9

10

11

9:00 AM - 6:00 PM

9:00 AM - 6:00 PM

Loc: Miramar

Loc: Miramar