

## Release Notes 2.62 Tuesday, September 15th, 2020

Greetings everyone, here are the notes for release 2.62. In this release, we made the switch from using Adobe Flash viewer to generate our reports and now we will use PDF viewer. We also increased the number of characters for the disclaimer in the reports. We hope you like the enhancements. We would love to hear your feedback regarding this switch, kindly send us an email to [products@easyclocking.com](mailto:products@easyclocking.com), stay tuned for more coming...

### New Features:

- 1. Reports - “Adobe Flash” viewer switch to PDF viewer:** As we all know “Adobe Flash” will no longer be supported, Adobe will stop distributing and updating Flash Player after December 31, 2020 (“EOL Date”). We switched to “PDF” viewer for generating reports, show preview, and also print the reports. We would love to hear your feedback regarding this switch, kindly send us an email to [products@easyclocking.com](mailto:products@easyclocking.com)

Hello, Simone Smith | Support | Options

Dashboard
Timesheets
Access Control
Users
Reports
Export
Devices
Job Tracking
Messages
Settings

General
Time Card
Construction Timecard
Jobs
Time Sheets
Schedule
Miscellaneous
Paid Time Off
Access Control
Time Clocks

Report Type

Detailed

View

Start Period

9/21/2020

End Period

10/4/2020

Department

Filter by

ID #

Name

Selected: 1

1	Simone Smith	
3	Jonathan Gardner	
4	دکتر ارفع	
7	John Smith	
13	Chandler Morrison	
52	Джонатан СМИТ	
70	Kats Franco	
80	Zack Morris	
81	Zack Besser	
82	Ronald Harrison	

<< 1 2 3 4 >>

Company: EasyClocking

From: 9/21/2020 To: 10/4/2020

Fingerprint Absent

Edited Sick

Card based Holiday

Password based Vacation

Clock in By PC Late Arrival / Early

Telephone Iris

System USB

User ID: 1

Name: Simone Smith

Location: Miramar

Department: Onboarding

Pending review

Not reviewed by employee

Day	Time In	Time Out	Regular	OT	DT	Breaks	BP	CT	Total	Rate	Amount						
Mon, Sep/21/2020	3:30 PM	6:00 PM	02:30	00:00	00:00	00:00	00:00	00:00	02:30	23.00	\$57.50						
Tue, Sep/22/2020	1:45 PM	2:45 PM	01:00	00:00	00:00	00:00	00:00	00:00	01:00	0.00	\$0.00						
Tue, Sep/22/2020	5:15 PM	5:30 PM	00:15	00:00	00:00	00:00	00:00	00:00	00:15	0.00	\$0.00						
Wed, Sep/23/2020	9:00 AM	11:00 AM	02:00	00:00	00:00	00:00	00:00	00:00	15.00	30.00	\$30.00						
Wed, Sep/23/2020	11:30 AM	3:15 PM	03:00	00:00	00:00	01:30	00:15	00:00	05:00	15.00	\$45.00						
Wed, Sep/23/2020	5:15 PM	5:30 PM	00:15	00:00	00:00	00:00	00:00	00:00	00:15	0.00	\$0.00						
Thu, Sep/24/2020	Absent								00:00	23.00	\$0.00						
Thu, Sep/24/2020	Vacation								04:00	23.00	\$92.00						
Thu, Sep/24/2020	PTO								04:00	23.00	\$92.00						
Fri, Sep/25/2020	Comp Time								08:00	23.00	\$184.00						
Totals:									09:00	00:00	00:00	01:30	00:15	00:00	25:00	14.50	\$500.50
Vacation:									04:00	Holiday: 00:00			Sick: 00:00		Other: 12:00		

I hereby attest that the time, hours and other information recorded on this timesheet are accurate and fully identify all the

Company: EasyClocking

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Telephone Iris

System USB

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Tue, Sep/22/2020	5:15 PM	5:30 PM	00:15	00:00	00:00	00:00	00:00	00:00	00:15	0.00	\$0.00						
Wed, Sep/23/2020	9:00 AM	11:00 AM	02:00	00:00	00:00	00:00	00:00	00:00	15.00	30.00	\$30.00						
Wed, Sep/23/2020	11:30 AM	3:15 PM	03:00	00:00	00:00	01:30	00:15	00:00	05:00	15.00	\$45.00						
Wed, Sep/23/2020	5:15 PM	5:30 PM	00:15	00:00	00:00	00:00	00:00	00:00	00:15	0.00	\$0.00						
Thu, Sep/24/2020	Absent								00:00	23.00	\$0.00						
Thu, Sep/24/2020	Vacation								04:00	23.00	\$92.00						
Thu, Sep/24/2020	PTO								04:00	23.00	\$92.00						
Fri, Sep/25/2020	Comp Time								08:00	23.00	\$184.00						
Totals:									09:00	00:00	00:00	01:30	00:15	00:00	25:00	14.50	\$500.50
Vacation:									04:00	Holiday: 00:00			Sick: 00:00		Other: 12:00		

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Printing and other options available in the new PDF viewer for reports

Enhancements/Add-ons:

1. **Data Collection - Filter by “Custom Fields” when mass assigning users:** We added the ability to filter employees by “Custom Fields” when mass assigning them to the timeclocks.

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Hello, Admin | Support | Options

Dashboard Timesheets Users Reports Export Data Collection Job Tracking Messages Settings

Time Clocks USB Upload Punch Restriction Questionnaire Global Settings Import

Options

Time Clock Name	Serial Number	Status
Back Door	EC600-0002	
CS	67501734	
Front Door	EC600-0001	
Natalie	62003123	
R700	74000102	
R700 JOSE TEST	74000100	
Renato Test X200	62000088	
Rodolfo	67501873	
Sino	65000517	
Support Iris	81000404	
SYNC	62004765	
Tablet Test	34999900	
Warehouse	EC600-0003	
x700	67000678	

Time Clock Serial Number: 62000088

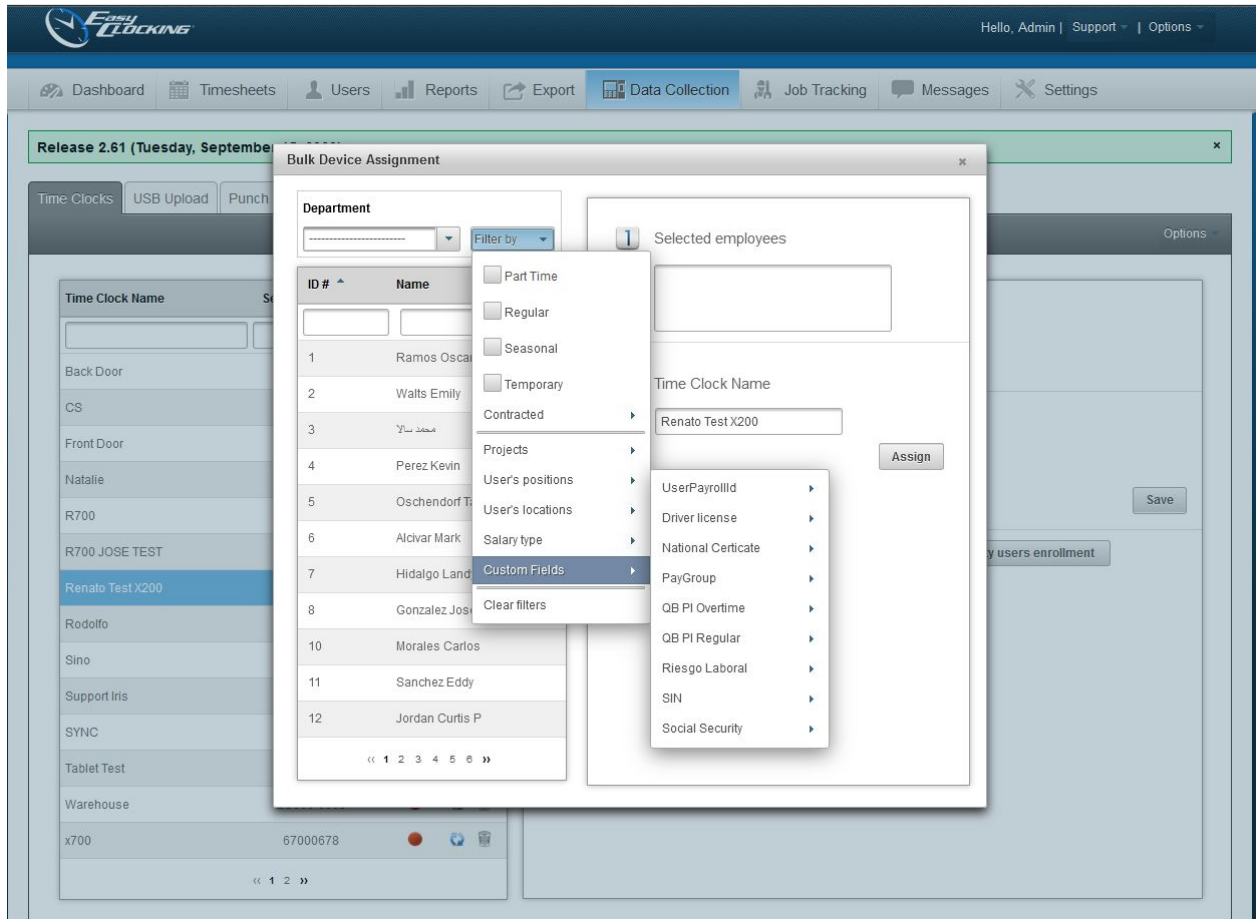
Time Clock Name: Renato Test X200

Company Location: Escallia

Job Code Assigned:

Save

Take off manager(s) Empty time logs **Assign users** Empty users enrollment



2. User “Biometric Data” tab - Warning message before deleting an “Iris”: We added a new warning message that will show up before an “Iris” is deleted.

Hello, Simone Smith | Support | Options

Dashboard

Timesheets

Access Control

Users

Reports

Export

Devices

Job Tracking

Messages

Settings

General

Personal

Clocking Permissions

Door Permissions

Biometric Data

Benefit Time

Schedules

Access Level

Jobs

Time Clocks Messages

Punch Restriction

Create User

Department

Filter by

ID #

Name

Selected: 1

1	Simone Smith	
2	سلا محمد	
3	Jonathan Gardner	
4	نداني ارفع	
7	John Smith	
8	JohnK Doe	
10	Christian Alcivar	
13	Chandler Morrison	
52	Джонатан Смит	
70	Kats Franco	
80	Zack Morris	
81	Zack Besser	
82	Ronald Harrison	
88	George Fernandez	
111	Dave Hicks	

<< 1 2 3 4 >>

Fingerprint

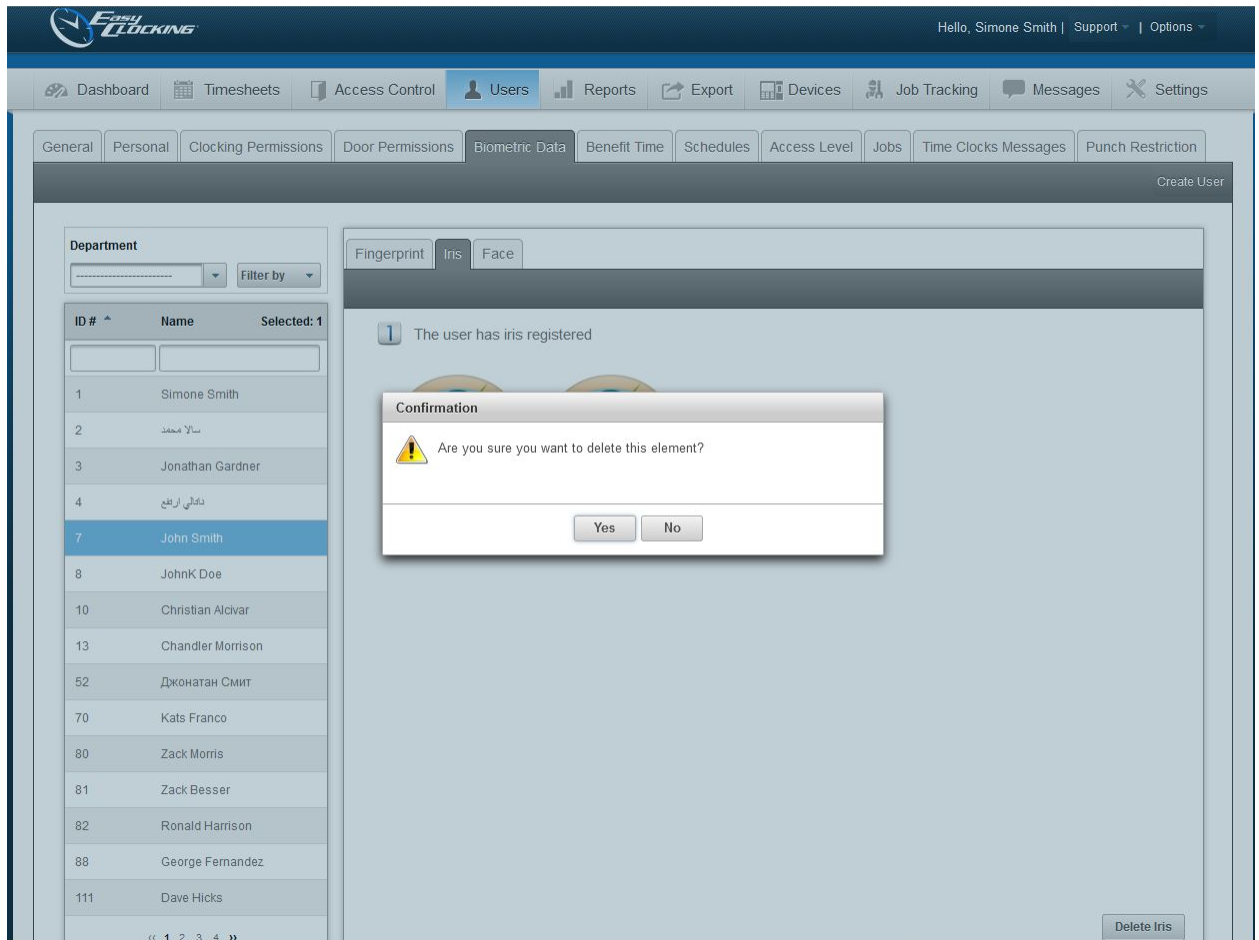
Iris

Face

1

The user has iris registered

Delete Iris



- 3. Dashboard / Schedules tab - Ability to search for a “Project” or “Job” when assigning a new shift:** We added the ability to search for a project or job when creating a new shift in the Dashboard/Schedules tab and also in Users/Schedules tab. Previously, the user would have to select from a drop-down list.



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Dashboard

Timesheets

Access Control

Users

Reports

Export

Devices

Job Tracking

Messages

Settings

Timecards

Log Request

Construction Timecard

Bulk Timecard Edit

Schedules

Add Time

Bonus Time

Paid Time Off

Absence Requests

Geo Punches

Who's In

Schedule Options

Department

Filter by

ID #

Name

Selected: 1

1

Simone Smith

2

بيللا محمد

3

Jonathan Gardner

4

دانيال ارنطع

7

John Smith

8

JohnK Doe

13

Chandler Morrison

52

Джонатан Смит

70

Kats Franco

80

Zack Morris

81

Zack Besser

82

Ronald Harrison

88

George Fernandez

111

Dave Hicks

112

Susan Baker

Schedule - Projects & Jobs

Project

Job

What rate do you want to use?

Job Rate

Rate Amount

Internal

Bebe's New Store

Cactus Land

Dillard's New Store

DJ22

Eggsfarm Industries

EX-League City

hjh

New Test

Pearland Paradise

Test

Prev

Cancel

Current period: 9/21/2020 - 10/4/2020

Month

Week

Day

3

Fri

4

Sat

5

10

11

12

17

18

19

24

25

26

27

28

29

30

1

2

3

4

5

6

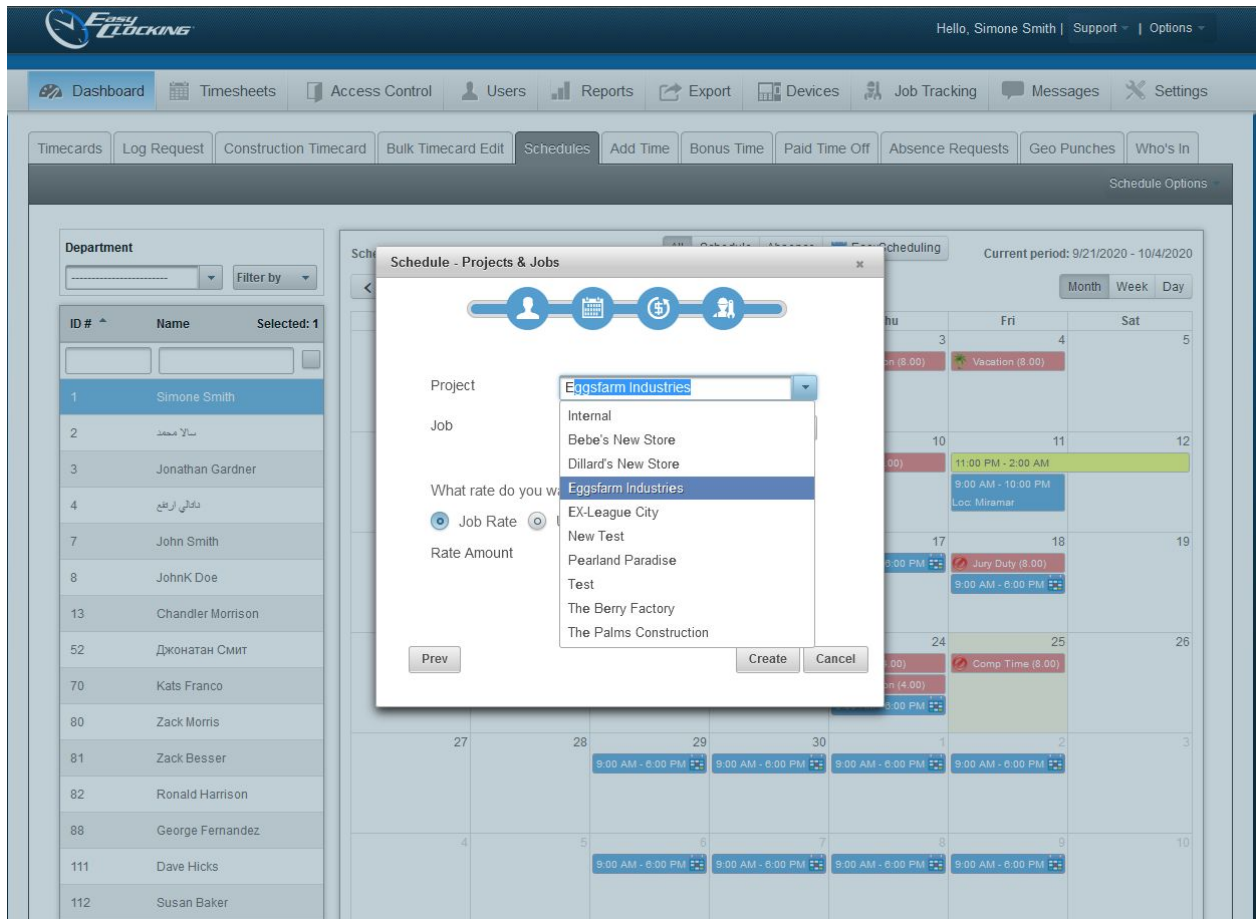
7

8

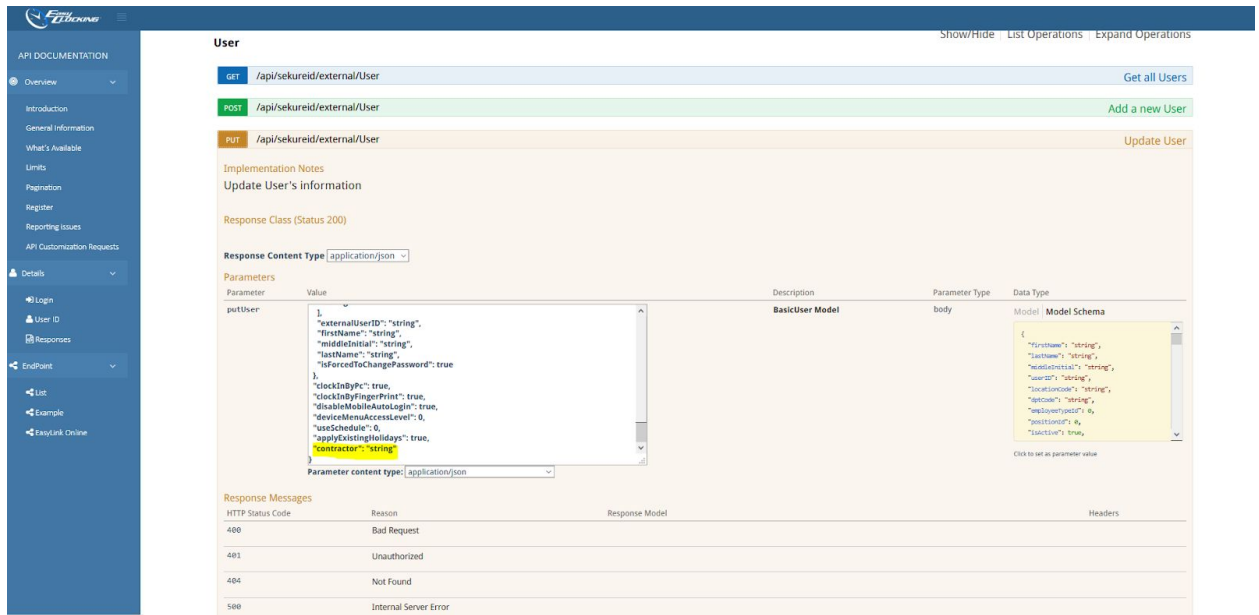
9

10





4. **API “User” endpoint:** We added the ability to modify the “contractor” info for an employee in the API “user” endpoint.



5. **Reports - Increased the number of characters allowed in the “Disclaimer” for reports:** We have increased the number of characters allowed in the disclaimer for reports. The disclaimer feature is available for most of the reports we have and mainly pertaining to employee detailed information. Previously the maximum number of characters allowed was 400 and now we have increased it to support 1000 characters. We hope you enjoy this enhancement.

Report Settings

- ☒ Show in New Window
- ☐ Show All Days
- ☐ View In Decimals
- ☒ One page per user
- ☒ Show signature
- ☒ Show disclaimer
- ☐ Show cover page
- ☒ Show report creation date
- ☐ Show original punches
- ☐ Include Absences
- ☐ First and Last Punches only
- ☐ Show OT data only
- ☐ Show details in Weeks
- ☐ Show Tips Details
- ☒ Show Amount
- ☐ Group by
- ☐ Show location
- ☐ Export
- ☐ Email

Disclaimer option available for reports, this feature can only be used when the options "One page per user", "Show signature" and "Show disclaimer" are checked.

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Hello, Simone Smith | Support | Options

Dashboard Timesheets Access Control Users Reports Export Devices Job Tracking Messages Settings

General Time Card Construction Timecard Jobs Time Sheets Schedule Miscellaneous Paid Time Off Access Control Time Clocks

Report Type: Detailed View

Start Period: 9/21/2020 End Period: 10/4/2020

Department: Filter by

ID # Name Selected: 1

ID #	Name	Selected
1	Simone Smith	<input checked="" type="checkbox"/>
3	Jonathan Gardner	<input type="checkbox"/>
4	داني ارفع	<input type="checkbox"/>
7	John Smith	<input type="checkbox"/>
13	Chandler Morrison	<input type="checkbox"/>
52	Джонатан Смит	<input type="checkbox"/>
70	Kats Franco	<input type="checkbox"/>
80	Zack Morris	<input type="checkbox"/>
81	Zack Besser	<input type="checkbox"/>
82	Ronald Harrison	<input type="checkbox"/>

1 of 1 Automatic Zoom

Disclaimer for the report

I have been advised never to sign an inaccurate statement regarding my hours worked or my meal and rest periods and declare that the foregoing is true and correct under penalty of perjury.

Save Cancel

Detailed

From: 9/21/2020 To: 10/4/2020

Location: Miramar

Not reviewed by employee

Breaks	BP	CT	Total	Rate	Amount	
00:00	00:00	00:00	02:30	23.00	\$57.50	
00:00	00:00	00:00	01:00	0.00	\$0.00	
00:00	00:00	00:00	00:15	0.00	\$0.00	
00:00	00:00	00:00	00:00	15.00	\$30.00	
00:00	00:00	00:00	01:30	00:15	\$45.00	
00:00	00:00	00:00	00:15	0.00	\$0.00	
00:00	00:00	00:00	00:00	23.00	\$0.00	
00:00	00:00	00:00	04:00	23.00	\$92.00	
00:00	00:00	00:00	04:00	23.00	\$92.00	
00:00	00:00	00:00	08:00	23.00	\$184.00	
Totals:	09:00	00:00	00:00	01:30	00:15	00:00
Vacation:	04:00	Holiday:	00:00	Sick:	00:00	Other:
					12:00	

I hereby attest that the time, hours and other information recorded on this timesheet are accurate and fully identify all the

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- Show disclaimer
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- Show report creation date
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- Include Absences
- First and Last Punches only
- Show OT data only
- Show details in Weeks
- Show Tips Details
- Show Amount
- Group by
- Show location
- Export
- Email

EasyClocking

Company: EasyClocking

From: 9/21/2020 To: 10/4/2020

User ID: 1 Name: Simone Smith Location: Miramar

Department: Onboarding Pending review Not reviewed by employee

Day	Time In	Time Out	Regular	OT	DT	Breaks	BP	CT	Total	Rate	Amount
Mon, Sep/21/2020	3:30 PM	6:00 PM	02:30	00:00	00:00	00:00	00:00	02:30	23.00	\$57.50	
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Wed, Sep/23/2020	9:00 AM	11:00 AM	02:00	00:00	00:00	00:00	00:00	15.00	15.00	\$30.00	
Wed, Sep/23/2020	11:30 AM	3:15 PM	03:00	00:00	00:00	01:30	00:15	00:00	05:00	15.00	\$45.00
Wed, Sep/23/2020	5:15 PM	5:30 PM	00:15	00:00	00:00	00:00	00:00	00:15	0.00	\$0.00	
Thu, Sep/24/2020	Absent							00:00	23.00	\$0.00	
Thu, Sep/24/2020	Vacation							04:00	23.00	\$92.00	
Thu, Sep/24/2020	PTO							04:00	23.00	\$92.00	
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Totals:	09:00	00:00	00:00	01:30	00:15	00:00	25:00	14.50	\$500.50		
Vacation:	04:00	Holiday:	00:00	Sick:	00:00	Other:	12:00				

I hereby attest that the time, hours and other information recorded on this timesheet are accurate and fully identify all the time that I have worked during this pay period. I further acknowledge that I have been provided with the opportunity to take all meal periods and have been permitted to take all rest periods to which I am entitled under the Company's policy during this pay period, including one ten minute rest period for every four hours of work or major fraction thereof and one duty-free meal period of at least 30 consecutive minutes whenever I worked five or more hours, except if I worked no more than 6 hours and voluntarily chose to waive my first meal period.

I have been advised never to sign an inaccurate statement regarding my hours worked or my meal and rest periods and declare that the foregoing is true and correct under penalty of perjury.

Employee signature Date

Fixed Errors/Bugs: