

# Release Notes 2.64 Friday, November 20th, 2020

Greetings everyone, here are the notes for release 2.64. In this release, we enhanced the accrual calculator to support calculations with 5 decimal places to have more precise accrual totals. Fixed a couple of bugs in reports and when requesting time off using hours from the comp time bucket. Kindly send us an email with your feedback to [products@easyclocking.com](mailto:products@easyclocking.com), stay tuned for upcoming updates...

## New Features:

- 1. PTO Accruals - Added ability to configure accrual rules calculation with up to 5 decimal spaces:** For optimum accuracy when it comes to paid time off accrual, we have increased the number of decimals used in accrual rules calculation.

The screenshot displays the EasyClocking application interface. At the top right, the user is identified as 'Hello, Alcivar Renato' with links for 'Support' and 'Options'. The main navigation bar includes 'Dashboard', 'Timesheets', 'Access Control', 'Users', 'Reports', 'Export', 'Devices', 'Job Tracking', 'Messages', and 'Settings' (1). Below this, a secondary navigation bar shows 'General', 'Pay Class', 'Shifts', 'Departments', 'Absence Types' (2), 'Custom Fields', 'Positions', 'Contractors', 'Locations', 'Geo Locations', 'Privileges', 'Administrators', and 'Tasks'. The 'Absence Types' section is active, showing a table of absence types (3) and an 'Absence details' form. The table lists various absence types like 'Comp Time', 'Holiday', 'Personal', 'Sick', and 'Vacation', each with a 'Mandatory' status and a toggle. The 'Vacation' row is highlighted. The 'Absence details' form includes fields for 'ID' (3), 'Absence Type Name' (Vacation), and 'Absence Type Description' (Vacation). It also has checkboxes for 'Allow Negative Hours' (Yes/No), 'Allow to accrue hours' (checked), and 'Pay absence' (Yes/No/Excused/Unexcused). The 'Decimal places' field is set to 5 and highlighted (4). A red callout box points to this field with the text: 'Configure the number of decimal places you would like use for accrual calculations'. A 'Save' button is located at the bottom right of the form.

Early Clocking | Hello, Alcivar Renato | Support | Options

Dashboard | Timesheets | Access Control | Users | Reports | Export | Devices | Job Tracking | Messages | Settings

Timecards | Log Request | Bulk Timecard Edit | Schedules | Add Time | Bonus Hours | Paid Time Off | Absence Requests | Geo Punches | Who's In

Create Accrual Rules

Department	Absence Type	Hours Available	Accrual Information	Edit	Max Allowed (yr)	Taken	Accrued
	Holiday	-8.00	Start Accruing Hours		-	-	-
	Personal	0.00	Start Accruing Hours		-	-	-
	Sick	0.00	Start Accruing Hours		-	-	-
	Vacation	-8.00000	Start Accruing Hours		-	8.00000	-

**All PTO accrual categories will adjust to support 5 decimal calculations.**

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Create Accrual Rules

1 Accrue hours based on  time  hours worked in a pay period

2 Accrue Vacation hours based on hours worked in a pay period

Accrue  % of total employee worked hours to Vacation hours  
 Accrue  hours of Vacation every  worked hours

Accrue Just if amount of worked hours has been reached

Use regular hours   
  Use overtime hours   
  Use double time hours  
 Use Comp Time   
  Use Comp. Time - Shift 1   
  Use Comp. Time - Shift 2  
 Use Comp. Time - Shift 3   
  Use Holiday   
  Use Personal  
 Use Sick   
  Use Vacation

Starting on  Start accruing Vacation hours

Based on hired date

After  Month accrue  %  
 After  Month accrue  %

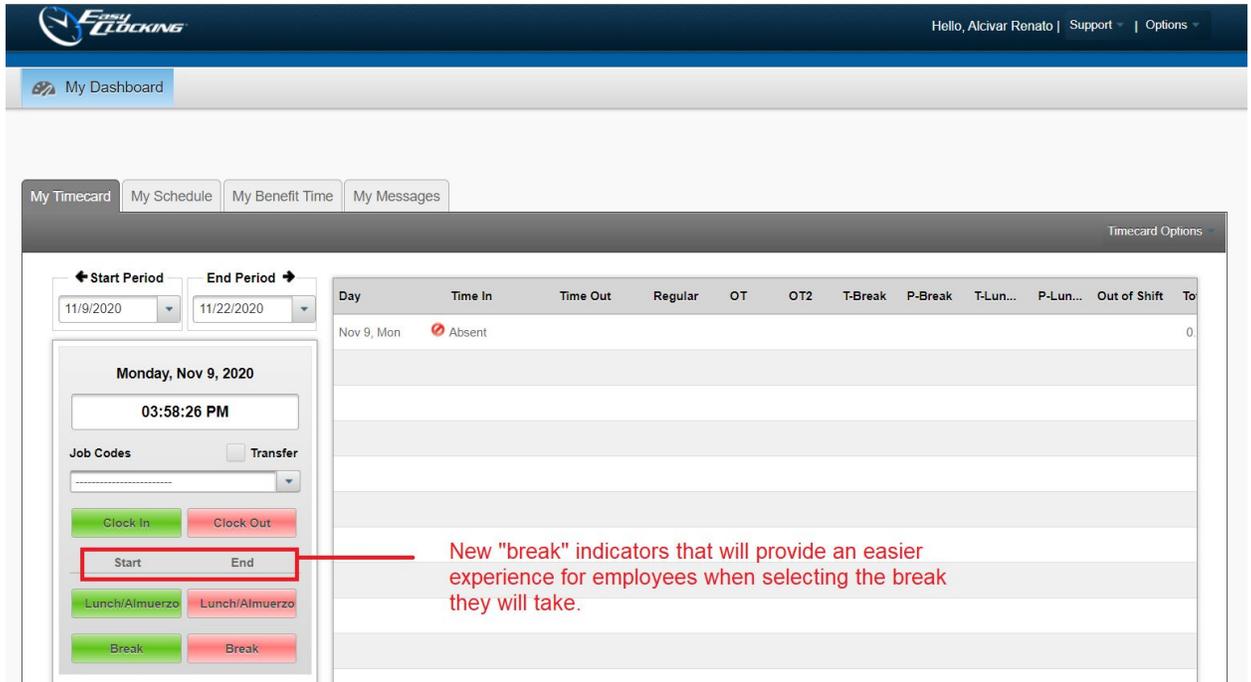
- Report Enhancement - Custom Report - “Disclaimer” now available in the “Custom Report” and “Signature” on the last page of the report:** We have added the ability to add a “Disclaimer” to the custom report. The disclaimer works only when you print reports “one page by user”. This option is enabled in the “Report Settings” located on the top right corner of the screen.

The "Show Disclaimer" option will only be available if "One page per user" and "Show signature" options are also selected.

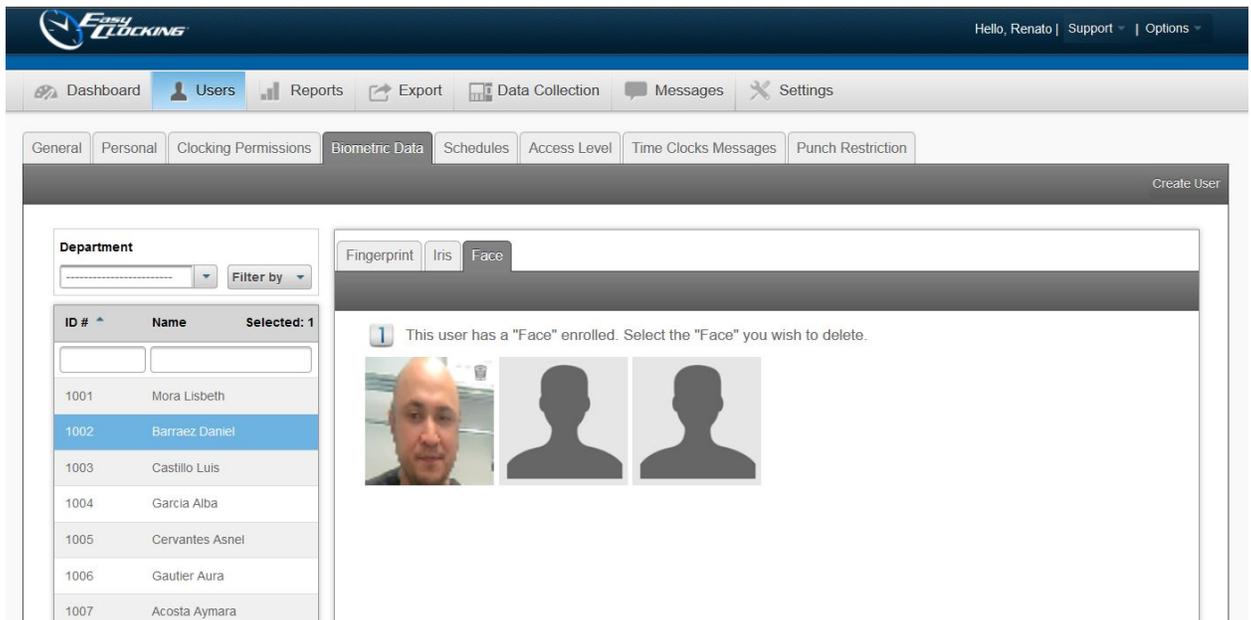
ID #	Name	Selected: 1
1	Alcivar Renato	<input checked="" type="checkbox"/>
2	Yusuf Samir	<input type="checkbox"/>
4	Jaili Samir	<input type="checkbox"/>
5	Alcivar Mark	<input type="checkbox"/>

## Enhancements/Add-ons:

- Break/Lunch selection - New break indicators for the employee portal:** We have added two new labels on top of the “break/lunch” indicators in the employee portal to make the experience of break selection an easy one for the employees.



2. **“Biometric Data” / “Face” sub-tab - Ability to select and delete specific face enrolled:** We have added the ability to view the face captured/enrolled for each employee.



3. **“Biometric Data” / “Face” sub-tab - Ability to select and delete specific face enrolled:** We have added the ability to select the specific face captured for each employee.

## Fixed Errors/Bugs:

- 1. Multi-Rates - Issue with XERO integration:** XERO 2.0 integration did not work with the Multi-Rate feature, Hours and Pay codes are not transferring correctly. We have enhanced the “Multi-Rates” and Xero integration to support these custom pay codes.

The screenshot shows the 'Periods Advanced Settings' dialog box. On the left, there is a 'Time Periods' list with '0: Reg' and '0: OT'. The main area is 'Period Settings' for the 'Reg' code. It includes fields for 'Code', 'Show in position', 'Starts at Period', and 'Ends at Period'. There are also sections for 'Override when OT starts', 'Overtime starts after', 'Override Overtime Rate', 'Overtime Rate', 'Override when DT starts', 'Doubletime starts after', 'Override DT rate based on OT rate', 'DT rate over OT rate', 'Override Regular Hours', 'Regular Hours', and 'Hours to be paid'. A red box highlights the 'Regular Export EarnCode' section, which contains three input fields: 'Regular' (with 'Reg Reg' entered), 'Overtime' (with 'Ot Reg' entered), and 'Double Time' (with 'Ot2 Reg' entered). Below this box, a red arrow points to a text box with the following text: 'Define the "earn code" that will be used when the hours are exported. This is completed in the "Period Advanced Settings".'

- 2. HotSchedules Integration issue - Employees not syncing:** Fixed issue in the HotSchedules integration, employees were not synchronizing with EasyClocking.
- 3. Paid Time Off - Issue when creating an absence and using the “From Comp Time” option:** When an absence was created using the “From Comp Time” option, the balance for the “Taken” column in the paid time off balances will not update.

Create Absences



1 Selected employees

Alcivar Renato

2 Select the absence type

Vacation

3 Enter the amount of hours to pay

8.00 = 8 : 0

Hours Available: -8

From comp time

4 Select the start & end date

11/9/2020 11/9/2020

Daily  Weekly  Monthly

Every 1 week(s) on:

Sunday  Monday  Tuesday  
 Wednesday  Thursday  Friday  
 Saturday

5 Note

Create

Timecards Log Request Bulk Timecard Edit Schedules Add Time Bonus Hours **Paid Time Off** Absence Requests Geo Punches Who's In Create Accrual Rules

Department		Absence Type	Hours Available	Accrual Information	Edit	Max Allowed (yr)	Taken	Accrued
<input type="text"/> Filter by		Comp Time	15.00	Start Accruing Hours		-	8.00	3.00
<b>ID #</b> <b>Name</b> <b>Selected: 1</b>		Holiday	-8.00	Start Accruing Hours		-	-	-
<input type="text"/>		Personal	0.00	Start Accruing Hours		-	-	-
1 Alcivar Renato		Sick	0.00	Start Accruing Hours		-	-	-
2 محمد بن علي		Vacation	-8.00000	Start Accruing Hours		-	8.00000	-
4 Jalil Samir								
5 Alcivar Mark								

- 4. Report Issue - Absence Type Detailed report:** Corrected an issue that would occur when this report was exported to Excel, PDF, or txt. A 500 internal error would occur at the moment of execution.